



# CHAUTAUQUE COUNTY FIRE ADVISORY BOARD

Date	Type of Meeting:
3/15/12	<b>Fire Advisory Board (FAB) Monthly Meeting</b> <b>Chairperson:</b> Jackson Knowlton <b>Attended by:</b> Sign-in sheet available <b>Location:</b> Training Room 1 @ the Office of Emergency Services
Handouts	Copies available to view attached to original minutes and filed.
Next Mtg.	April 19, 2012

Topic	
<b>Preliminaries</b>	Meeting was called to order by Jack Knowlton at 7:34 pm with the pledge to the flag.
<b>New Members</b>	There were no new members in attendance.
<b>Guests</b>	There was a guest, John Burke, Chief of Stockton.
<b>Legislators</b>	Dave Himelein and the new Vice Chairman of Public Safety, PJ Wendell was in attendance. PJ said this will be a new learning experience. PJ was a past Assistant Chief, Captain, and EMT in Lakewood for 18 years and has served on the Tech Rescue Team in the past.
<b>Minutes of last Meeting</b>	Sam Salemmie made a motion to accept the minutes from February 2012. This was 2nd by Scott Cummings. All were in favor, motion passed.
<b>County Chief's President</b>	Noel Guttman reminded that they need suggestions for Citizen of the year. Red Cross is coming to talk this Month at the County Fire Chief's Meeting.
<b>EMS Council Representative</b>	Larry Barter had nothing to report at this time. Bill Johnston mentioned there are changes coming up but we will have to wait and see what happens with that. Scott Cummings asked what will happen with the PCR's. The new ones will be 4 pages long. It will be the responsibility of the departments to have them printed. Electronic PCR's may be another option. We will discuss this later in the meeting.
<b>Battalion Coordinator Reports</b>	1 <sup>st</sup> Battalion Coordinator Tony Faso was not in attendance, but Bob Frank read his report. Report submitted.  2 <sup>nd</sup> Battalion Coordinator Rick Cole read and submitted his report.  3 <sup>rd</sup> Battalion Coordinator Mike Gleason read and submitted his report.  4 <sup>th</sup> Battalion Coordinator Skip Cavallaro read and submitted his report.

<b>Deputy Coordinator Reports</b>	Bob Frank reported that two people are interested in Chairing the Muster. We will be having a meeting in April. Jon Stahley had nothing at this time.
<b>EMS Coordinator</b>	Steve Cobb submitted a report which was read by Julius. We will put contact information for the Medical Directors out through the office. Dr. Conner is still the Medical Director for the squads he has always done. Emelia Lindquist is the contact person for Dr. Conner. Dr. Franco is now covering Dr. Blum's squads with Phil Wilson being the contact for Dr. Franco.
<b>Dive Team</b>	Dennis Barmore reported he attended all the meetings listed by the other coordinators. He felt the Big Dip went real well on Chautauqua Lake. There were 85 in the classroom setting before the Dip. Ron Trippy mentioned there was a lot of great feedback having the Coast Guard there. Rick Cole said the Coast Guard was very pleased to work with fire service, too.  Noel Guttman mentioned he was at the academy for Tech Rescue training. The state just bought 4 boats so they will be offering some boat and swift water/flood water courses soon.
<b>Hazmat Coordinator</b>	Dan Imfeld reported that the Hazmat Team has had 4 activations in the last month. They had to decontaminate 9 people that got into an unknown smoke in a recent fire. The County has a gear washer available in Station 7 along with several departments in the county. Gear that has to be washed should be done the same day if possible.  April 5 <sup>th</sup> there will be a Methamphetamine and Clandestine Drug Laboratory Awareness Seminar at the EOC conducted by the US Drug Enforcement Administration. Unfortunately they are seeing more labs and a lot have been starting fires.  Dan also mentioned that last Saturday they shared an 8 hour drill with Erie County, PA on pressurized tanks.
<b>Training Coordinator</b>	Bill Johnston reported all the classes coming up. He will also be attending a meeting on the 22 <sup>nd</sup> for TIMS. There is a scene support they are working on for the daytime, and they are also working on a firefighter 1 class. Bill reported changes they are making at the Murphy (Dunkirk) Training Center. The state is doing improvements at Montour Falls that are going to be great. Bill also stated that everyone needs to get their bail-outs developed and practiced.
<b>Tech Rescue Coordinator</b>	Charlie Smith said to do the bail out system simply. He has the number of someone that has a good system in Tonawanda. Noel Guttman announced that the State will be (or will appoint someone to) accrediting teams. If you want to be deployable or receive grant money you will need to get accredited. Policies and procedures are being put together.
<b>Fire Coordinator</b>	Julius Leone welcomed John Griffith as the new 4 <sup>th</sup> Battalion Coordinator. Julius said there were 6 very qualified individuals that applied.  Chautauqua Area Search Team, under the direction of Forest Ranger Dave Pachan, is moving towards being a branch of the Technical Rescue Team. We have a copy of their by-laws, etc.  Julius stated the County is now looking at the 2013-2019 Capital budget. Will hear more next month.

	<p>Dan is working on the SAFER Grant and has just applied for another. Keep your fingers crossed. Working on doing a type of “Responder”, R-Fire, and many other things. Norma is working on the individual fire departments’ CLIA License. The certificates are in the office so you should be receiving them soon.</p> <p>We are sharing a grant with the Sheriff for a command vehicle. The vehicle will be used for long-running events. Julius thanked Norma for her great efforts on this.</p> <p>The office is working on an airport drill this summer or fall. It will be announced next month. The office is also going to start working on the Comprehensive Management Plan, Hazmat Plan and all the Communities plans, as part of Homeland Security. We will be working with Mayors, Supervisors, Schools, etc. This is to be wrapped up by September.</p> <p>Julius congratulated Bill Johnston on his last day with Jamestown Fire. Chet Harvey said he served them very well. Bill worked 36yrs and a month.</p> <p>Julius mentioned that reimbursement for the departments that responded to Irene and Lee hasn’t come yet. The office turned in all the paperwork right away, and will let the departments know when we hear something.</p> <p>Julius spoke about Jon Stahley’s 30 years of service and how he will be missed. Julius thanked him personally for all he has learned from him. The FAB gave Jon a standing ovation.</p>
<b>Committees</b>	
<b>R-Fire Committee:</b>	Dan Imfeld stated they are still working on how to do the scholarship. Andy Gooddell has offered to step in so once that is settled we can get packets out.
<b>Loan Committee:</b>	Jim Shephard reported loan activity is low. There is only one outstanding loan right now and that is East Dunkirk.
<b>Mutual Aid and Bylaw Committee:</b>	Matt Oehlbeck said the committee will have a meeting on April 19 <sup>th</sup> at 6:30. The office will send the Mutual Aid Plan to all committee members.
<b>CAD Committee:</b>	Sam Salemmé stated the committee wants to have specialized equipment in the CAD system. Steve McAninch said they moved to Microsoft CAD module. Between Vince Gerace and New World we have to get the soft wear that allows that information to be put in. They can currently add equipment to vehicles but not the quantity. Steve said they will work on getting on the license. Julius told Sam Salemmé to talk to Mike Mendez regarding what he’s working on with the Sheriffs dept.
<b>Radio Committee:</b>	Charlie Smith reported on discussions from meetings regarding which way to go with the radios. There is a UHF 400 frequency that would be in a trunk which lets them talk on scene and has better building penetration and it will relay to dispatch. The county is going for VHF for the police agencies. Fire service is working on which way to go. P25 compliant portables are \$1,500. a piece. We must find a funding source and use a system that is easily expandable. The

	<p>EMS radios are the 400. They have been using this for years. Will need another meeting to weigh the options.</p> <p>There is an inquiry from Sheridan Fire Department which was presented to the Radio Committee asking if they would consider retiring the numbers “1-6-1” permanently in honor of their recently deceased Chief, Jeff Roberts. An official letter was not submitted, but the board decided to act on it without a letter. After much discussion Ron Trippy made a motion <u>not</u> to take 161 out of service for reasons that will be described in a letter sent to Sheridan. The motion was 2<sup>nd</sup> by Scott Cummings. All unanimously in favor. Motion Granted. The office will write a letter from the Radio Committee and send it to Sheridan Fire.</p>
<b>Accountability Committee:</b>	No changes at this time. There has been a good response sending in information.
<b>Facilities Committee:</b>	<p>Scott Cummings mentioned a lot has been done in Dunkirk at the training grounds. They plan to get the class how it was years ago. There will also be new heating, lights, media, etc.</p> <p>The concrete for the pole barn should be poured in next month if possible. Need a concrete price.</p> <p>Denny reported getting rid of a door in Pat’s office and putting a new door in the hallway.</p>
<b>Vehicle Replacement Committee:</b>	There will be a Vehicle Replacement Committee Meeting on March 20 <sup>th</sup> at Lakewood Fire Hall.
<b>Awards Committee:</b>	Pete Samuelson stated they still need candidates sent in for Firefighter and Citizen of the Year.
<b>Future of Fire Service Committee:</b>	Bob Frank and Larry Barter had nothing to report at this time.
<b>Training Committee:</b>	Bill discussed training earlier.
<b>Historical Committee:</b>	As this is a new committee, there was nothing to report at this time. Neil McNeight is chipping away at it.
<b>State Chief’s Association:</b>	Larry Barter got the hospitality room down to \$250.00 a night. Everything is a go.
<b>Communications:</b>	None at this time.
<b>Old Business</b>	Nothing at this time.
<b>New Business</b>	<p>Larry Barter made a motion to bring the Chautauqua Area Search Team (CAST) in as part of the Tech Rescue Team. This motion was 2<sup>nd</sup> by Tom Fairbanks. All were in favor, motion passed.</p> <p>There is an unfunded state mandate which is changing the way we do PCR’s. To do them electronically will cost each fire department approximately \$1,800.00 in electronic equipment and \$1.75 per each submitted report. The new PCR will also take about 45 minutes to fill out. WREMAC protocol states the information has to be put in within an hour.</p>

		( <del>within 45 minutes</del> has been removed). The only alternative is a 4 page paper PCR. Scott Cummings made a motion that the FAB oppose this change because of cost, time, data collection and an unfair burden put on the volunteers. He added that letters should be sent to the state, Senator Catharine Young, Brian Higgins, Chuck Schumer, and Andy Goodell; anyone who would be able to help us. Larry Barter 2 <sup>nd</sup> the motion. All were in favor, motion passed unanimously.
<b>Off the Floor</b>		Guest John Burke (Chief of Stockton) brought a concern to the FAB. His concern was that when a department is texted to a call and the scene is unsafe members end up showing up to that scene and could get hurt or worse. His suggestion was that maybe they could be told just to go to the hall and the Chief Officers could be contacted with details of the address and situation initially. There was discussion amongst the board and they said it has been an issue in the past. It was decided to refer this problem to Trevor Butts to work on with dispatch. They will be able to think of a safe way to handle those types of dispatches.
<b>Adjourned</b>		Sam Salemm made a motion to adjourn at 9:07pm. This was 2 <sup>nd</sup> by Scott Cummings. All were in favor, motion passed.
		<b>2012 Motions made</b>
1	<b>1-19-12</b>	Ron Trippy made a motion to accept the minutes from December 2011. This was 2 <sup>nd</sup> by Tom Fairbanks. All were in favor, motion passed.
2	<b>1-19-12</b>	Ron Trippy made a motion to keep the same Ex-Officios on the list. This motion was 2 <sup>nd</sup> by Tom Fairbanks. All were in favor, motion passed.
3	<b>1-19-12</b>	Ron Johnson made a motion to adjourn at 8:47pm. Scott Cummings 2 <sup>nd</sup> the motion. All were in favor, motion passed.
4	<b>2-16-12</b>	Ray Lawson made a motion to accept the minutes from January 2012. This was 2 <sup>nd</sup> by Ron Trippy. All were in favor, motion passed.
5	<b>2-16-12</b>	Ron Johnson made a motion to adjourn at 8:45 pm. Scott Cummings 2 <sup>nd</sup> the motion. All were in favor, motion passed.
6	<b>3-15-12</b>	Sam Salemm made a motion to accept the minutes from February 2012. This was 2 <sup>nd</sup> by Scott Cummings. All were in favor, motion passed.
7.		After much discussion Ron Trippy made a motion <u>not</u> to take 161 out of service for reasons that will be described in a letter sent to Sheridan. The motion was 2 <sup>nd</sup> by Scott Cummings. All unanimously in favor. Motion Granted.
8.		Larry Barter made a motion to bring the Chautauqua Area Search Team (CAST) in as part of the Tech Rescue Team. This motion was 2 <sup>nd</sup> by Tom Fairbanks. All were in favor, motion passed.
9.		Scott Cummings made a motion that the FAB oppose this change because of cost, time and data collection. He added that letters should be sent to the state, Senator Catharine Young, Brian Higgins, Chuck Schumer, and Andy Goodell; anyone who would be able to help us. Larry Barter 2 <sup>nd</sup> the motion. All were in favor, motion passed unanimously.
10.		Sam Salemm made a motion to adjourn at 9:07pm. This was 2 <sup>nd</sup> by Scott Cummings. All were in favor, motion passed.